

PROGRAM UPDATE NOTICE

UPGRADE ISSUE

DECEMBER 8TH,
2006



Software upgrades available for NPI and new 1500 forms!

RxDME2000 and DMEFREE have been updated to stay compliant with CMS Medicare changes.

CMS Medicare has retired CMNs and introduced several new CMNs. CMS Medicare has introduced a new 1500 form. Most of these changes were made to allow use of the NPI numbers. Do YOU have your NPI number? (If not get it!) These are huge expensive changes that affect you, me, every insurance company and payer in the US!

To accommodate these new functions we have implemented several new technologies on the user side (in your software) and on our side (at the clearinghouse).

When to update?

We are recommending that you update as soon as possible. Next week (week of 12/11 and 12/18) would be good as we are available for support those weeks.

Please do not attempt updates on Friday afternoons after 2pm est! And do not update your system without a complete backup! Data file backups are not adequate. See info in this newsletter on page 2 regarding Backing up!

Important dates to know

CMNs Oct - Dec 31st 2006 Old or New CMNs may be used. After Jan 1st only New CMNs can be used.

1500 forms Old or New forms may be used until April 2, 2007, then only CMS-1500 new forms must be used.

NPI numbers Oct 1st, 2006 to May 22, 2007 CMS Medicare will accept existing NSC Provider number AND/OR NPI number. We suggest sending NSC number and NPI if you have it. Beginning May 23, 2007 only NPI is accepted. You should begin collecting Physician NPI numbers and placing them in the NPI field in the Doctors file.

Inside this issue:

Upgrades cont	2
HOW TO BACKUP	2
Free Easy offsite backups!	2
Medicare News Feed	3
EMERGENCY RE- ACTIVA-	3

How to get your upgrades...

Rxdme2000 users

You MUST be using RxDME2000 2.14 to obtain this upgrade. If you are using a version prior to 2.14 please contact us at support@dmeffree.com

Method 1: From the main menu of RxDME200 click UTILITIES Menu then click CHECK FOR UPDATES. If your programs sees that an update is needed follow the prompts. If not go to method 2.

Method 2: copy or paste the following into your Web Browser , then select OPEN or Run when prompted:

[Http://www.dmeffree.com/dmeupdates/dme2xxupdates.exe](http://www.dmeffree.com/dmeupdates/dme2xxupdates.exe)

DMEFREE users

See next page

Upgrades continued... Page 2

DMEFREE users

Method 1: From the main menu of DMEFREE click FILE Menu then click CHECK FOR UPDATES. If your program sees an update is needed follow prompts else go to method #2.

Method 2: copy or paste the following into your Web Browser , then select OPEN or Run when prompted:

[Http://www.dmefree.com/dmefupdates/dmef3xxupdates.exe](http://www.dmefree.com/dmefupdates/dmef3xxupdates.exe)

GETTING HELP

- ⇒ **DO NOT DO UPDATES ON FRIDAY AFTERNOONS!**
- ⇒ **Email us Support@dmefree.com**
- ⇒ **IM us at www.dmefree.com Live help button**
- ⇒ **IM us at MSN Messenger using Support@dmefree.com**
- ⇒ **Fax us 860 974 1886**
- ⇒ **Call us 860 974 1156**



HOW TO BACKUP YOUR DME SOFTWARE

Before you can do ANY update you need to BACKUP your PROGRAMS and DATAFILES.

Our DME software comes with a simple backup tool for DATA ONLY. To backup your programs as well we suggest one of the following methods.

1. **Watch our video on how to backup at <http://www.dmefree.com/videos/BACKUP.htm>** there are lots of ideas on how to backup

2. Use FREE ONLINE BACKUP we like to use Mozy you can sign up for free at

<https://mozy.com/?ref=V3MR3L>

3. Get a CD-R, Right Click Start button on your PC, select Explore. Find your folder (see below) and drag it to the CD Burner on the left side pane.



WHERE is the DME SOFTWARE on MY COMPUTER?

This is one of the most common problem in the 'computer world' perhaps if the operating system was a bit more friendly....

The DME software and data files are stored in the same FOLDER (used to be called Directory).

There are several ways to figure out where your software/data is located,,

1. Defaults,, by default Rxdme2000 is placed in C:\RXDME2 and DMEFREE is in C:\DMEFREE
2. Right click on the icon you use to start the software, look at the START IN field
3. On the main menu of the DME software bottom center shows the path where the software is to be found.



CMS MEDICARE NEWS FEED

There is Email, Blogs, Forums and now **RSS News feeds**, which stands for Really Simple Syndication.

We have a RSS webpage that is constantly updated with latest news from Medicare's list servers. The address is

[Http://www.dmefree.com/RSS_NEWS.htm](http://www.dmefree.com/RSS_NEWS.htm)

You will see in Newest to Oldest order the headlines,, click on more for the full article and links.

If you really want to be cool you can 'Subscribe' by clicking on one of the buttons at the bottom of the page. This way your Browser (some work better than others) will keep you constantly updated when a new article comes out. When you are subscribed properly you will be able view and search through the articles. Look for the logo on the right. When it's available there is an active RSS feed in your browser.



What to do when your software has expired?

Your software should give you a 7-10 day notice that it is about to expire. You should contact support at support@dmefree.com. We will send you a new Activation code ASAP. However, occasionally you are caught in a bad place with support unavailable and your software is down. Because you are an active user of our software, you can get an activation code at www.dmefree.com. Select Software Expired button. The secret to making this work is knowing your account# it is found in your Company configuration or

store file on the Clearinghouse tab.

Once you have your account# (always 4 digits) you go to the website enter the code and generate an Activation code.

The second secret is you MUST enter it exactly as it is on the website. We have a Preview page that will show you exactly how it should look on your screen, when you are done entering the code. Caps, spaces, periods, dashes must be exact! Serial# is left blank, Counter is always 0. Good luck!

And ...

Thank you for your business this year. We look forward to working with you in 2007! We, at PCSolutions wish for you and your family a healthy wonderful 2007! Enjoy the holiday season.